Hospitality Role and Responsibilities

**Role:**

The purpose of the Hospitality Chair is to coordinate with volunteers to set up the tables and allow the band director to focus on the students the day of home band events. Band has 5 events annually. Open banquet/playathon, Winter concert, Jazz Special guest artist, Spring concert and awards ceremony.

**Responsibilities:**

It is the responsibility of the Hospitality chair and team to have everything set up for the banquets. Need to prepare coffee, place plates, cups, napkins, forks and knives. Make lemonade and set up water cooler. Arrange the tables depending on the event and decorate. Hospitality usually requires 3 to 5 volunteers for set up and clean up. Hospitality typically works closely with the Band Chair to help seek volunteers.

**Events with food**

Opening Ceremony banquet also known as the playathon banquet and Awards Banquet

Potluck event, all students will bring either a main dish w/salad or main dish w/dessert. It is divided by the letter of their last name.

**Winter/Spring Concerts:**

Dessert only. Cookies, fruit. Each student to bring enough for 12 people.

**Jazz Special Guest Concert:**

Students are required to bring an appetizer for 12 and a dessert